

# Online Reference Guide for Plan Members



You have a great dental plan — now learn how to make full use of it to ensure proper dental health for you and your family.

## With online access you can:



View benefits information, eligibility and claims



Print or view Explanation of Benefits (EOBs)



Locate a provider, by ZIP code or address



Access the Dental Wellness Center

## Getting Started

1. Go to [MutualofOmaha.com/dental](https://MutualofOmaha.com/dental)
2. Click on the "Access Member Benefit Information" link and select the "Register Now" button. You will enter your Member ID number (located on your member ID card) or the last 4 digits of your Social Security Number and follow the instructions to create your user name and password.

Visit as many times as you need to view or print copies of your coverage information.

**Note:** Due to HIPAA a spouse and adult child will have to register separately.

## Logging On

1. Go to [MutualofOmaha.com/dental](https://MutualofOmaha.com/dental)
2. Click on the "Access Member Benefit Information" and enter your username and password
3. Click the "Login" button

## Online Tools

In the Member Web Portal you can access your benefit information, including:

- View your coverage information and eligibility
- Individuals included under your plan
- After you've visited the dentist, use the "Claims" tab to find historical claim data
- View or print your Explanation of Benefits (EOB) from the "Documents" tab

Visit our Dental Wellness Center filled with tools and resources to make informed decisions about your dental health care, including:

- Find a Dentist search and Cost Estimator tools
- Dental Library comprised of articles, videos and definitions
- Ask A Dentist email feature
- Dental Health News, and much more

## Access a Claim Form

If you visit an out-of-network provider, you can download a claim form from the home page.

## Request an ID Card

800-927-9197